

Versatile Notification System

Add-on for Versatile Software

Providing critical notifications to individuals with a need to know is becoming a top priority within the records management industry. Records managers need a quick and effective method to disseminate important information in a real-time manner to one or more individuals in their organization.

The **Versatile Notification System (VNS)** is an add-on to Versatile Enterprise that allows administrators to send personalized employee e-mails containing information from the Versatile database. Automatic notifications may be scheduled as a timed job or triggered by virtually any business process, such as:

- ▣ A record being added
- ▣ A box or file creation request being sent
- ▣ A record being requested for check out
- ▣ A record being returned
- ▣ A record being eligible for destruction

The Versatile Notification System frees users from having to monitor some of their processes so that they can focus on other important business matters. With the Notification System, you can rest assured that due dates and important details won't fall through the cracks.

The Versatile Notification System monitors system activity for the event or timed process and then automatically delivers an e-mail notification. Notifications may be defined for as many events as you want to set up, with customized text and recipient lists for each event or process.

The Versatile database information can be embedded within the body of the e-mail, or it can be contained in a custom report that is automatically attached to the e-mail. You can design custom reports using the powerful Versatile Report Designer integrated with Versatile Enterprise.



VNS uses SMTP to pass messages through your internal mail server; the messages can then be retrieved with a standard e-mail client. VNS supports any SMTP mail server, including Microsoft® Outlook®, Microsoft Exchange®, GroupWise®, and Lotus® Notes®.

▣ System specifications and requirements

Versatile Enterprise 7.0.2 or above

Microsoft Windows Server 2000® or 2003®

Computer with Intel Pentium 4, 1.0 gigahertz processor

Available SMTP server on the network

128 megabytes RAM minimum on the workstation

Microsoft Windows 2000 or Windows XP

- ▣ *Versatile Notification keeps managers advised of important business processes.*



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